



**WORKFORCE DEVELOPMENT BOARD**  
OF SOLANO COUNTY

## **POLICY ISSUANCE**

Date: January 20, 2023

Number: 2022-03 Change 1

### **ARPA ELIGIBILITY AND ENROLLMENT POLICY**

#### **CHANGE 1**

#### **INTRODUCTION**

This policy change revises the need for an applicant signature and date on the ARPA Application by the applicant if the individual has completed a Workforce Innovation and Opportunity Act (WIOA) or other program application approved by WDB management, dated December 1, 2019 or later, and has been determined program eligible. The purpose of this change is to ensure that program eligibility determination is customer friendly, by eliminating the need to complete additional paperwork, and not add to the frustrations already experienced by potential beneficiaries.

#### **QUESTIONS**

Questions relating to this policy should be directed to Tracy White, One-Stop Senior Manager, at [twhite@solanowdb.org](mailto:twhite@solanowdb.org) or (707) 863-3520.

#### **POLICY CHANGES**

The changes include the following language added to the referenced section:

##### Self-Attestation

The ARPA Intake or Registration Form used by the WDB or SBDC can also count as a self-attestation form as long as the individual, business, or nonprofit identifies their status for the permitted criteria and signs and dates the form attesting to this self-identification. If the applicant has completed a WIOA application dated December 1, 2019 or later (or another program's application approved by the One-Stop Senior Manager) and has been determined ARPA program eligible, the WIOA Intake or Registration Form (or approved equivalent) may count as ARPA self-attestation.

##### Co-Enrollment in ARPA Programs

If the individual has completed a Workforce Innovation and Opportunity Act (WIOA) application dated December 1, 2019 or later (or another program's application approved by the One-Stop Senior Manager) and has been determined program eligible, a signature and date from the participant will not be required on the ARPA Application.

**DISCLAIMER**

This policy is based on WDB's interpretation of the statute, along with the American Rescue Plan Act (2021), Final Rule released by the U.S. Department of Treasury, and federal and state policies relating to ARPA implementation. This policy will be reviewed and updated based on any additional federal or state guidance.

**Approved by**

Workforce Development Board of Solano County  
Napa-Solano Small Business Development Center  
County of Solano

