



**WORKFORCE DEVELOPMENT BOARD**  
OF SOLANO COUNTY

## POLICY ISSUANCE

Date: May 19, 2023 Number: 2020-03, Change 1

### CONFLICT OF INTEREST AND CODE OF CONDUCT POLICY

#### PURPOSE

This policy change removes the requirement for Board members to submit annual Statements of Economic Interest per review of California Statement of Economic Interest requirements.

#### QUESTIONS

Questions relating to this policy should be directed to Heather Henry, President/Executive Director, at 707-863-3501 or at [hhenry@solanowdb.org](mailto:hhenry@solanowdb.org).

#### POLICY CHANGE

The following section is removed in its entirety:

##### Statement of Economic Interest

All Members shall file statements of economic interests disclosing all sources of income, interests in real property and investments, and business positions in business entities located in or doing business in Solano County.

1. Annual Statements are to be filed annually by the April 1 deadline set forth in the FPPC Form 700 guidelines and shall be filed in accordance with Gov. Code §87200.
2. An Assuming Office Statement is to be filed within 30 days of a Member's appointment to the WDB.
3. A Leaving Office Statement is to be filed within 30 days of a Member's resignation.

The WDB's President/Executive Director or designee shall furnish to each Member a Form 700- Annual Statement of Economic Interests and retain the original copy of each Member's completed Statement in its office. Statements will be made available for public inspection and reproduction (Gov. Code. §81008) upon request.

#### DISCLAIMER

This policy change is based on WDB's interpretation of California Statement of Economic Interest requirements.

#### CHANGE TO REFERENCES

Deletion to State Guidance:

- [FPPC Form 700 guidelines](#)

#### Approved by

Workforce Development Board of Solano County