



WORKFORCE DEVELOPMENT BOARD
OF SOLANO COUNTY

POLICY ISSUANCE

Date: September 22, 2023

Number: 2018-07 Change 2

ON-THE-JOB TRAINING (OJT) POLICY, CHANGE 2

INTRODUCTION

This policy change adds additional information on wage reimbursement rates and the training cap under On-the-Job Training (OJT) contracts for enrolled Workforce Innovation and Opportunity Act (WIOA) clients under the Adult and Dislocated Worker grants.

QUESTIONS

Questions relating to this policy should be directed to Marion Aiken, Workforce Services Director, at maiken@solanowdb.org or at (707) 863-3594.

POLICY CHANGES

The changes modify the following parameters of the On-the-Job Training Policy as a result of allowing exceptions to the wage reimbursement rates for businesses with 50 or fewer employees. Changes are bolded and italicized.

CONTRACT PARAMETERS

- ***Contract reimbursement rates may be increased up to 90% for businesses with 50 or fewer employees.*** Factors used in increasing the wage reimbursement level up to 90% must be documented by staff and included in the contract file. This change will remain in effect until the recently approved California Employment Development Department On-the-Job Training Waiver period has ended.
- ***OJT Training Cap may be increased from \$7,500.00 to \$10,000.00*** for businesses with 50 or fewer employees and will also remain in effect until the On-the-Job Training Waiver period has ended.

DISCLAIMER

This policy is based on WDB's interpretation of the statute, along with the Workforce Innovation and Opportunity Act; Final Rule released by the U.S. Department of Labor, and federal and state policies relating to WIOA implementation. This policy will be reviewed and updated based on any additional federal or state guidance.

Approved by

Workforce Development Board of Solano County