



WORKFORCE DEVELOPMENT BOARD  
OF SOLANO COUNTY

## POLICY ISSUANCE

Date: January 18, 2019

Number: 2018-07 Change 1

### ON-THE-JOB TRAINING (OJT) POLICY

#### CHANGE 1

#### INTRODUCTION

This policy change adds additional information on wage reimbursement rates under On-the-Job Training (OJT) contracts for enrolled Workforce Innovation and Opportunity Act (WIOA) clients under the Adult and Dislocated Worker grants.

#### QUESTIONS

Questions relating to this policy should be directed to Marion Aiken, Workforce Services Manager, at [maiken@solanowdb.org](mailto:maiken@solanowdb.org) or at (707) 863-3594.

#### POLICY CHANGES

The change modifies the following paragraph to the Contract Parameters section of the On-the-Job Training Policy allowing exceptions to the wage reimbursement rates for employers hiring individuals with disabilities. Changes are bolded and italicized.

#### CONTRACT PARAMETERS

***Contract reimbursement rates may be increased to 75% if employers are hiring individuals with disabilities.*** All ***other*** contracts proposed at 75% reimbursement must be approved by the Planning and Oversight Committee of the Workforce Development Board. Factors used when increasing the wage reimbursement level from 50% to 75% must be documented by staff and included in the contract file.

#### DISCLAIMER

This policy is based on WDB's interpretation of the statute, along with the Workforce Innovation and Opportunity Act; Final Rule released by the U.S. Department of Labor, and federal and state policies relating to WIOA implementation. This policy will be reviewed and updated based on any additional federal or state guidance.

#### Approved by

Workforce Development Board of Solano County