



**WORKFORCE DEVELOPMENT BOARD**

OF SOLANO COUNTY

**BUDGET COMMITTEE**

**Tuesday, April 17, 2018, 8:30 – 9:30 a.m.**

**320 Campus Lane, Training Room 7**

**Fairfield, CA 94534**

**MEETING AGENDA**

- I. Welcoming/Convening**
- II. Agenda Additions and/or Deletions**
- III. Public Comment** - *Workforce Development Board (WDB) members, staff, or the public may address the WDB on subjects relating to employment and training in Solano County. A time limit of 3 minutes may be imposed. No action may be taken on non-agenda items.*
- IV. Review of Budget Committee's Role**
- V. FY18 Budget Update**
- VI. FY19 Budget Preview**
- VII. Presentation of the Budget to the Board**
- VIII. Budget Priorities & Challenges**
- IX. Other Business**
- X. Adjournment**

Note: The next Budget Committee meeting will be scheduled within the next quarter.

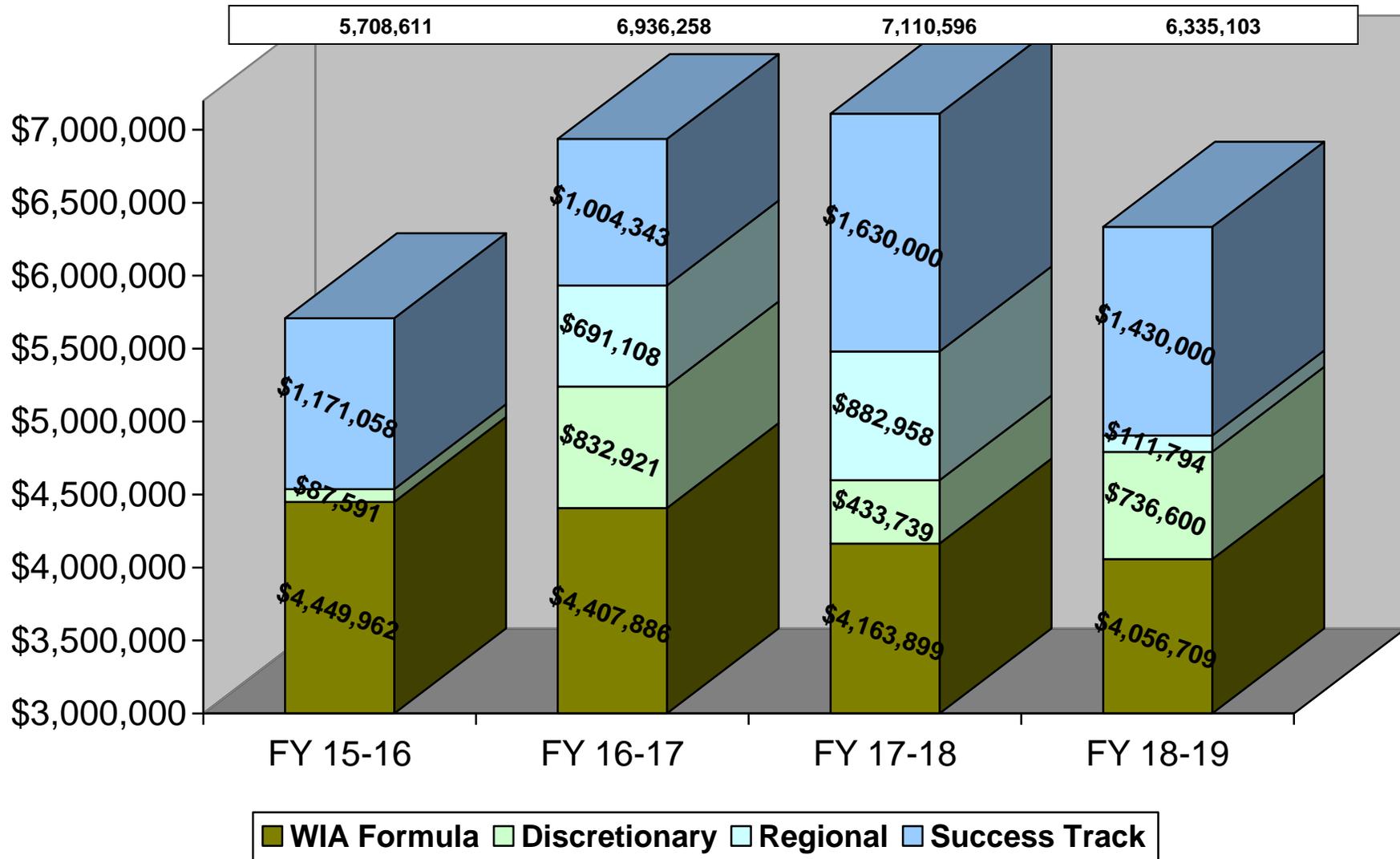
Workforce Development Board of Solano County  
**EXPENDITURE REPORT**  
*Program Year of JULY 2017 through JUNE 2018*

<b>GRANT FUNDING</b>	<b>FUNDING</b> 2017/18 <b>Available 4/18</b>	<b>%</b> Share of Budget	<b>EXPENDITURES</b> <b>thru 03/31/18</b>	<b>OBLIGATIONS</b>	<b>%</b> Expended + Obligated	<b>FUNDS</b> <b>AVAILABLE</b> <b>@ 04/01/18</b>
<b>WIOA:</b>						
Adult	\$1,198,773	17.4%	\$719,186	\$193,021	76%	\$286,566
Youth	920,426	13.4%	479,039	12,918	53%	428,469
Dislocated Workers	1,391,390	20.2%	814,261	97,223	66%	479,906
Administration	366,074	5.3%	248,804	0	68%	117,270
Rapid Response	162,291	2.4%	126,687	0	78%	35,604
<b>SUB-TOTAL ALLOCATED WIOA:</b>	<b>4,038,954</b>	<b>58.6%</b>	<b>2,387,977</b>	<b>303,162</b>	<b>67%</b>	<b>1,347,815</b>
<b>OTHER:</b>						
WIOA Multi Company Re-employment Project	168,951	2.5%	168,951	0	100%	0
TANF Success Track Subsidized Employment	900,000	13.1%	521,888	28,191	61%	349,921
TANF Pathway to Employment	730,000	10.6%	381,106	0	52%	348,894
WIOA SlingShot	697,989	10.1%	521,908	171,127	99%	4,954
WIOA Regional Planning & Capacity Building	208,618	3.0%	56,442	25,213	39%	126,963
WIOA New Accelerator 3.0	75,810	1.1%	75,810	0	100%	0
WIOA Work Based Learning Accelerator 6.0	38,500	0.6%	0	0	0%	38,500
WIOA Disability Employment Accelerator 6.0	17,000	0.2%	0	0	0%	17,000
Tipping Point North Bay Fire Response	16,000	0.2%	0	0	0%	16,000
<b>SUB-TOTAL DISCRETIONARY:</b>	<b>2,852,868</b>	<b>41.4%</b>	<b>1,726,105</b>	<b>224,531</b>	<b>68%</b>	<b>902,232</b>
<b>TOTAL</b>	<b>\$6,891,822</b>	<b>100.0%</b>	<b>\$4,114,082</b>	<b>\$527,693</b>	<b>67%</b>	<b>\$2,250,047</b>

<b>LINE-ITEM BUDGET</b>	<b>BUDGET</b> 2017/18 <b>Projected 4/18</b>	<b>%</b> Share of Budget	<b>EXPENDITURES</b> <b>thru 03/31/18</b>	<b>OBLIGATIONS</b>	<b>%</b> Expended + Obligated	<b>BUDGET</b> <b>BALANCE</b> <b>@ 04/01/18</b>
<b>Direct Client Costs:</b>						
Training: Vocational Skills	\$662,689	9.6%	\$418,341	\$165,408	88%	\$78,940
Training: On-the-Job-Training	231,880	3.4%	73,088	17,515	39%	141,277
Training-Related: Support Services & Fees...	175,483	2.5%	77,248	71,412	85%	26,823
Job Search: Success Track Wage Subsidy	200,000	2.9%	37,964	28,191	33%	133,845
Job Search: Support Services & Fees...	43,270	0.6%	6,885	0	16%	36,385
Youth: Work Experience & On-the-Job Training	106,100	1.5%	4,811	0	5%	101,289
Youth: Vocational Skills & Tutoring-Leadership	66,985	1.0%	13,489	3,311	25%	50,185
Youth: Incentives & Support Services & Fees...	12,200	0.2%	2,383	2,073	37%	7,744
Job Center Career Services: Activities & Outreach	187,430	2.7%	56,304	43,443	53%	87,683
Sub-total	1,686,037	24.5%	690,513	331,353	61%	664,171
<b>Regional: Planning &amp; Employer Engagement</b>	<b>677,420</b>	<b>9.8%</b>	<b>387,086</b>	<b>196,340</b>	<b>86%</b>	<b>93,994</b>
<b>Personnel: Salaries + Benefits/Taxes</b>	<b>3,434,768</b>	<b>49.8%</b>	<b>2,396,348</b>	<b>0</b>	<b>70%</b>	<b>1,038,420</b>
<b>Overhead:</b>						
Facilities	609,501	8.8%	352,164	0	58%	257,337
Communications & Information Network	154,393	2.2%	103,152	0	67%	51,241
Equipment	72,727	1.1%	41,439	0	57%	31,288
Supplies / Printing / Postage / Memberships...	56,258	0.8%	32,426	0	58%	23,832
Employee Training & Travel	97,059	1.4%	31,180	0	32%	65,879
WDB Business & Travel	41,400	0.6%	22,531	0	54%	18,869
Accounting / Legal / County CAO & Auditor	62,259	0.9%	57,243	0	92%	5,016
Sub-total	1,093,597	15.9%	640,135	0	59%	453,462
<b>TOTAL Expenditure Budget</b>	<b>\$6,891,822</b>	<b>100.0%</b>	<b>\$4,114,082</b>	<b>\$527,693</b>	<b>67%</b>	<b>\$2,250,047</b>

# Grant Budgets: Funds Available - 4/17/18

(current year allotment + carryover from prior year)



**Workforce Development Board of Solano County**

**REVENUE and EXPENDITURE PROJECTION**

*Program Year of JULY 2018 through JUNE 2019*

	(1)	(2)	(3)	(4)	(5)	(6)
<b>GRANT FUNDING</b>	FUNDING	%	FUNDING	%	DIFFERENCE	%
	2017/18	Share of	2018/19	Share of	Increase or	Change
	Available 4/18	Budget	Estimated 4/18	Budget	(Decrease)	
<b>WIOA Formula Allocations:</b>						
Adult	\$1,198,773	17.4%	<b>\$1,198,773</b>	18.9%	\$0	0%
Youth	920,426	13.4%	<b>920,426</b>	14.5%	0	0%
Dislocated Workers	1,391,390	20.2%	<b>1,391,390</b>	22.0%	0	0%
Administration	366,074	5.3%	<b>383,829</b>	6.1%	17,755	5%
Rapid Response	162,291	2.4%	<b>162,291</b>	2.6%	0	0%
SUB-TOTAL ALLOCATED WIOA:	\$4,038,954	58.6%	<b>\$4,056,709</b>	64.0%	\$17,755	0%
<b>Other:</b>						
WIOA Multi Company Re-employment Project	168,951	2.5%	<b>0</b>	0.0%	(168,951)	-100%
TANF Success Track Subsidized Employment	900,000	13.1%	<b>700,000</b>	11.0%	(200,000)	-22%
TANF Pathway to Employment	730,000	10.6%	<b>730,000</b>	11.5%	0	0%
WIOA SlingShot	697,989	10.1%	<b>0</b>	0.0%	(697,989)	-100%
WIOA Regional Planning & Capacity Building	208,618	3.0%	<b>111,794</b>	1.8%	(96,824)	-46%
WIOA Accelerator 3.0	75,810	1.1%	<b>0</b>	0.0%	(75,810)	-100%
WIOA Work Based Learning Accelerator 6.0	38,500	0.6%	<b>96,000</b>	1.5%	57,500	149%
WIOA Disability Employment Accelerator 6.0	17,000	0.2%	<b>222,000</b>	3.5%	205,000	100%
Tipping Point North Bay Fire Response	16,000	0.2%	<b>418,600</b>	6.6%	402,600	2516%
SUB-TOTAL DISCRETIONARY:	\$2,852,868	41.4%	<b>\$2,278,394</b>	36.0%	(\$574,474)	-20%
<b>TOTAL</b>	<b>\$6,891,822</b>	<b>100.0%</b>	<b>\$6,335,103</b>	<b>100.0%</b>	<b>(\$556,719)</b>	<b>-8%</b>

	(1)	(2)	(3)	(4)	(5)	(6)
<b>LINE-ITEM BUDGET</b>	BUDGET	%	BUDGET	%	DIFFERENCE	%
	2017/18	Share of	2018/19	Share of	Increase or	Change
	Projected 4/18	Budget	Projected 4/18	Budget	(Decrease)	
<b>Direct Client Costs:</b>						
Training: Vocational Skills	\$662,689	9.6%	<b>\$638,152</b>	10.1%	(24,537)	-4%
Training: On-the-Job-Training	231,880	3.4%	<b>230,000</b>	3.6%	(1,880)	-1%
Training-Related: Support Services & Fees & Supplies	175,483	2.5%	<b>175,483</b>	2.8%	0	0%
Job Search: Success Track Wage Subsidy	200,000	2.9%	<b>90,000</b>	1.4%	(110,000)	-55%
Job Search: Support Services & Fees & Supplies	43,270	0.6%	<b>43,270</b>	0.7%	0	0%
Youth: Work Experience	106,100	1.5%	<b>156,000</b>	2.5%	49,900	47%
Youth: Vocational Skills & Tutoring-Leadership	66,985	1.0%	<b>97,985</b>	1.5%	31,000	46%
Youth: Incentives & Support Services & Fees & Supplies	12,200	0.2%	<b>17,200</b>	0.3%	5,000	41%
Workforce System: AJCC Services & Outreach & Development	187,430	2.7%	<b>178,570</b>	2.8%	(8,860)	-5%
Sub-total	1,686,037	24.5%	<b>1,626,660</b>	25.7%	(59,377)	-4%
<b>Regional: Planning + Employer Engagement</b>	677,420	9.8%	<b>54,587</b>	0.9%	(622,833)	-92%
<b>Partners: Project Services</b>	0	0.0%	<b>126,000</b>	2.0%	126,000	100%
<b>Personnel: Salaries + Benefits/Taxes</b>	3,434,768	49.8%	<b>3,606,500</b>	56.9%	171,732	5%
<b>Operating Expenses:</b>						
Facilities	609,501	8.8%	<b>621,230</b>	9.8%	11,729	2%
Communications & Information Network	154,393	2.2%	<b>103,750</b>	1.6%	(50,643)	-33%
Equipment	72,727	1.1%	<b>75,000</b>	1.2%	2,273	3%
Supplies / Printing / Postage / Memberships...	56,258	0.8%	<b>57,380</b>	0.9%	1,122	2%
Employee Training & Travel	97,059	1.4%	<b>68,560</b>	1.1%	(28,499)	-29%
WDB Business & Travel	41,400	0.6%	<b>32,000</b>	0.5%	(9,400)	-23%
Accounting / Legal / County CAO & Auditor	62,259	0.9%	<b>89,436</b>	1.4%	27,177	44%
Sub-total	1,093,597	15.9%	<b>1,047,356</b>	16.5%	(46,241)	-4%
<b>TOTAL</b>	<b>6,891,822</b>	<b>100.0%</b>	<b>6,335,103</b>	<b>100.0%</b>	<b>-556,719</b>	<b>-8%</b>